

Park City Fire Service District  
Administrative Control Board - Regular Public Meeting Minutes  
Park City Fire District Headquarters  
August 18, 2010

**Commissioners Present:** Chairman Kent Cashel, Commissioner Jim Bacon, Commissioner Robbie Beck, and Commissioner Dianne Walker.

**Fire District Personnel Present:** Chief Kelly Gee, AC Frank Heumann, AC Bob Zanetti, BC Mark Billmire, BC Bob Evans, BC Ray Huntzinger, BC Steve Zwirn, Captain Eric Hales, Traci Madson, Bill Pyper, and Ken Smith.

**Public Present:**

**I. Approval of Previous Meeting Minutes:** Chairman Cashel called for a motion to approve the minutes of August 18, 2010, moved by Commissioner Beck, seconded by Commissioner Walker, passed by all.

**II. Public Input:**

**III. Commission Reports:**

- A. Correspondence: The Fire District received a thank you from the Joint Council for its generous donation for this year's Utah Fire Caucus gathering.
- B. Financials: All bills have been reviewed and signed.
- C. Other: None.

**IV. Old Business:**

- A. None.

**V. New Business:**

- A. Review of 2<sup>nd</sup> Quarter Budget Report. This was reviewed during the work session. Commissioner Beck thanked staff for staying on top of things.

**VI. Staff Reports and Input:**

- A. Chief Gee reported that the Fire District has been very busy with special events.
- B. Chief Gee reported that a notice has been placed in the Park Record advertising the vacancy on the Administrative Control Board.
- C. Chief Gee reported that firefighter Larry Owens was honored as Firefighter of the Year at the recent Elk's BBQ.
- D. Chief Gee reported that the Fire District is moving forward with its capital facilities plan, with construction of the logistics center beginning October 1<sup>st</sup>.

- E. AC Heumann reported that budgets have been submitted to the County for Park City and North Summit ambulance services, asking for \$1.7 million for Park City and \$300,000 for North Summit. Next month AC Heumann will appear in front of the County's budget committee to present the requested budgets.
- F. AC Heumann reported that ambulance call volume is slightly up and revenues are down a little bit.
- G. Bill Pyper reported on the recent audit with Worker's Compensation. The Fire District will receive a small refund.

**VII. Other:** None.

**VIII. Adjournment:** With no further business to come before the board, Chairman Cashel called for a motion to adjourn, moved by Commissioner Bacon, adjourned at 6:40 p.m.

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be held September 7, 2010, beginning at 6:30 p.m. at the Park City Fire District Administration Building, located at 736 Bitner Road, Park City, UT.

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

*Prepared by: Traci Madson*